



Shri. Gopinath Mahadeo Vedak Pratishthan's
G. M. Vedak Institute of Technology, Tala



Accredited NAAC 'B'

Approved by AICTE & DTE Recognized by the Govt. of Maharashtra & Affiliated to University of Mumbai

Web site:- www.gmvit.com

Mob: 9022802204

E-mail:- principal@gmvit.com

DATE: 07.08.2023

To,
All IQAC Committee Members,

Subject: **Notice of IQAC meeting.**

Dear Members,

You are hereby notified of the upcoming IQAC meeting of scheduled as follows:

Date : 8th August 2023

Time : 11:00 AM

Venue : **Principal Cabin**

MEETING AGENDA

1. To welcome the Committee members.
2. To review the previous action taken by IQAC committee for A.Y.2022-23.
3. To decide academic areas for quality initiatives in A.Y.2023-24.

Dr. D. N. Jaiswal

Principal

G.M.Vedak Institute of Technology
Tala Dist. Raigad



(1/10)



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DATE: 08.08.2023

MINUTES OF MEETING

Date : 8th August 2023

Time : 11:00 AM

Venue : Principal Cabin

Attendees:

SR. NO.	DESIGNATION IN COMMITTEE	NAME	SIGNATURE
1	Chairman	Dr. D. N. Jaiswal	
2	Senior Administrative Officers	Prof. S N. Jadhav	
3	Three to Eight Teachers	Prof. A. R. Ghadge Prof. D. P. Hipparkar Prof. K. R. Mehta	
4	Members from Management	Hon. U. N. Vedak	
5	One Two nominees from local Society, students and Alumni	Mr. Purshotam Mule Mr. Jayesh S. Gurav Mr. Amar. R. Deo	
6	One Two nominees from employers/ Industrialists/ stakeholders	Shrishrinivas Bendkhale	
7	The coordinator of the IQAC	Prof. S. E. Gawali Prof. J. G. Bhagat	



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Agenda Items and Discussion

The following points summarize the discussion and actions agreed upon during the meeting:

Agenda-1 To welcome the Committee members.

The meeting was called to order by the IQAC Coordinator, who extended a warm welcome to all committee members. The Coordinator emphasized the importance of aligning with the institute's mission and strengthening certain focus areas to achieve the Institute's objectives.

Agenda-2 Review of Actions from the Previous Academic Year (2022-23).

The IQAC committee reviewed actions taken in the previous academic year (A.Y. 2022-23). This reflection provided useful insights and guidance for setting goals and decisions for A.Y. 2023-24.

Agenda-3 Identifying Key Academic Areas for Quality Initiatives in A.Y. 2023-24.

A thorough discussion was held for over 30 minutes regarding academic areas that could benefit students in the upcoming year. After deliberation, the committee agreed that two key areas—**Industry-Institute Interaction** and **Women's Development and empowerment** —should receive particular attention and development to enhance quality outcomes.

Meeting ended with vote to thanks to the chair.

Dr. D. N. Jaiswal

Principal

G.M.Vedak Institute of Technology
Tala Dist. Raigad



3/10

DATE: 14.10.2024

To,
All HOD and Criterion Head,

Subject: Notice of IQAC meeting.

Dear Members,

You are hereby notified of the upcoming IQAC meeting of scheduled as follows:

Date : 14th October 2024

Time : 03:30 PM

Venue : IQAC Cabin

MEETING AGENDA

1. Welcome and Introduction of Committee Members.
2. Criteria File Records for Academic Years 2023-24 and 2024-25.
 - o Establishment and maintenance of Criteria file records for AY 2023-24 and AY 2024-25 (Second Half 2024).
3. Departmental Documentation Requirements for All Heads of Departments (HODs)
 - o **Departmental Files:** Ensure that departmental files (total of 25) are systematically maintained for AY 2023-24 and AY 2024-25 (Second Half 2024).
 - o **Course Files:** Collection and management of course files for all subjects related to AY 2023-24 and AY 2024-25 (Second Half 2024), with an emphasis on enhancing Quantitative Metrics (QnM) in comparison to the previous year.



[Signature] 14.10.24
Prof. S.E. Gawali
IQAC Coordinator

4/10

DATE: 14.10.2024

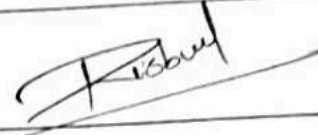
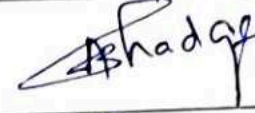
MINUTES OF MEETING

Date : 14th October 2024

Time : 03:30 PM

Venue : IQAC Cabin

Attendees:

SR.NO.	CRITERION HEAD NAME	SIGNATURE
1	Mr. K. P. Risbud	
2	Mr. V. R. Wale	
3	Mr. A. R. Ghadge	
4	Mr. D. P. Hipparkar	
5	Dr. O. S. Patil	
6	Dr. O. S. Patil	
7	Mrs. K. R. Metha	

Agenda Items and Discussion

The meeting was conducted to discuss the key agenda items, as outlined below:

Agenda-1 Welcome and Introduction:

The meeting commenced with a warm welcome to all committee members.

Agenda-2 Criteria File Records for AY 2023-24 and AY 2024-25:

- It was decided that Criteria file records would be maintained systematically for the specified academic years.

Agenda-3 Departmental Documentation for HODs:

- Departmental Files:** All HODs were reminded to keep and manage a total of 25 departmental files for both AY 2023-24 and AY 2024-25 (Second Half 2024).
- Course Files:** HODs were tasked with the collection and proper maintenance of course files, ensuring an improvement in Quantitative Metrics (QnM) over the previous academic year.

Meeting ended with vote to thanks to the chair.



 14.10.23
Prof. S.E. Gawali
IQAC Coordinator

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DATE: 06.11.2023

To,
All Criterion Head,

Subject: Notice of IQAC meeting.

Dear Members,

You are hereby notified of the upcoming IQAC meeting of scheduled as follows:

Date : 7th November 2023

Time : 01:20 PM

Venue : IQAC Cabin

MEETING AGENDA

1. Discussion on quality metrics and review of IQAC initiatives for the Academic Year 2023-24.

S.E. Gawali
06.11.23
Prof. S.E. Gawali
IQAC Coordinator



6/10

DATE: 07.11.2023

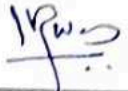
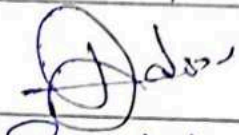
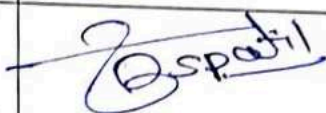
MINUTES OF MEETING

Date : 7th November 2023

Time : 01:20 PM

Venue : IQAC Cabin

Attendees:

SR.NO.	CRITERION HEAD NAME	SIGNATURE
1	Mr. K. P. Risbud	
2	Mr. V. R. Wale	
3	Mr. A. R. Ghadge	
4	Mr. D. P. Hipparkar	
5	Dr. O. S. Patil	
6	Dr. O. S. Patil	
7	Mrs. K. R. Metha	

Agenda Items and Discussion

Agenda-1

Preparation of Qualitative and Quantitative Metrics

To finalize the necessary qualitative and quantitative metrics for Academic Year 2023-24.

Agenda-2

Review of Quality Initiatives by IQAC.

To assess and review the quality improvement initiatives led by the Internal Quality Assurance Cell (IQAC) in Academic Year 2023-24, it was decided that **Industry Institute Interaction** and **Women Development and Empowerment** should be focus more

Meeting ended with vote to thanks to the chair.




07.11.23
Prof. S.E. Gawali
IQAC Coordinator

7/10

DATE: 12.11.2024

To,
All Criterion Head,

Subject: Notice of IQAC meeting.

Dear Members,

This is to inform all committee members that a meeting will be held to discuss key matters related to the **AQAR 2023-24** documentation and submission process.

Date : 13th November 2024

Time : 11:30 AM

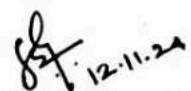
Venue : IQAC Cabin

MEETING AGENDA

1. Welcome and introduction of committee members.
2. **Uploading scanned soft copies of supporting documents for Qualitative Metrics (Essay) and Quantitative Metrics (Data) for AQAR 2023-24.** Link for upload: https://drive.google.com/drive/folders/1T2dlTK7yBrfABQ_d9SDYcIZV9VgTPdRp
3. **Uploading scanned the soft copy of the Qualitative Metric (Essay) for AQAR 2023-24 to the same link.**
4. **Uploading scanned the soft copy of the Quantitative Metric (Data Template) for AQAR 2023-24 to the same link.**
5. **Following the notification from the NAAC GMVIT WhatsApp group dated 14th October 2024, no hard copy of AQAR 2023-24 is needed, in an effort to save paper resources.**


Prof. J.G. Bhagat
NAAC Coordinator




Prof. S.E. Gawali
IQAC Coordinator

8/10

DATE: 13.11.2024

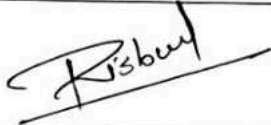
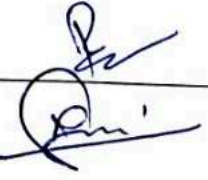
MINUTES OF MEETING

Date : 13th November 2024

Time : 11:30 AM

Venue : IQAC Cabin

Attendees:

SR.NO.	CRITERION HEAD NAME	SIGNATURE
1	Mr. K. P. Risbud	
2	Mr. V. R. Wale	
3	Mr. A. R. Ghadge	
4	Mr. D. P. Hipparkar	
5	Dr. O. S. Patil	
6	Dr. O. S. Patil	
7	Mrs. K. R. Metha	
8	Mr. R. A. Salvi (For Extended Profile)	



Agenda Items and Discussion

The following points summarize the discussion and actions agreed upon during the meeting:

Agenda-1 Welcome and Introduction

The chair welcomed all committee members and highlighted the agenda items for the meeting.

Agenda-2 Uploading Supporting Documents for AQAR 2023-24

Members were advised to upload the scanned soft copies of both Qualitative Metrics (Essay) and Quantitative Metrics (Data) supporting documents to the designated Google Drive folder: Google Drive Link.

Agenda-3 Uploading of Qualitative Metric (Essay)

The committee agreed that the soft copy of the Qualitative Metric (Essay) for AQAR 2023-24 would be uploaded to the designated link provided.

Agenda-4 Uploading of Quantitative Metric (Data Template)

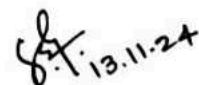
The soft copy of the Quantitative Metric (Data Template) for AQAR 2023-24 is also to be uploaded to the same Google Drive link.

Agenda-5 Avoiding Hard Copy Submission

As communicated via the NAAC GMVIT WhatsApp group on 14th October 2024, it was confirmed that there is no need to submit a hard copy for AQAR 2023-24. This step was encouraged as a measure to reduce paper usage.



Prof. J.G. Bhagat
NAAC Coordinator



Prof. S.E. Gawali
IQAC Coordinator



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